



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government  
advancing quality of life”

**\*REVISED 03-24-2015**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** March 19, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 23, 2015

<b>March 23, 2015 Monday</b>	No Scheduled County Meetings		
<b>March 24, 2015 Tuesday</b>	No Scheduled County Meetings		
<b>March 25, 2015 Wednesday</b>	Administration and Rules Committee  Task Force on County Operations & Organization  Criminal Justice Coordinating Council (CJCC)	8:30 a.m.  10:00 a.m.  12:00 p.m.	Jefferson County Courthouse Rm 112  Jefferson County Courthouse Rm 202  Jefferson County Courthouse Rm 202
<b>March 26, 2015 Thursday</b>	Economic Development Consortium  <b>*Jefferson County Library Board</b>	8:30 a.m.  <b>5:00 p.m.</b>	UW Extension 864 Collins Rd, Jefferson  <b>Jefferson Public Library 321 S. Main Street, Jefferson</b>
<b>March 27, 2015 Friday</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
<b>March 28, 2015 Saturday</b>	No Scheduled County Meetings		
<b>March 29, 2015 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**Administration & Rules Committee**  
**Jefferson County Courthouse**  
**311 S. Center Avenue**  
**Jefferson, WI 53549**

March 25, 2015, Room 112, 8:30 a.m.

**Committee Members**

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the February 25, 2015 Administration & Rules Committee meeting minutes
7. Approval of the March 10, 2015 County Board meeting minutes
8. Communications
9. Discussion and possible action on Ordinance 2014-30 "In regard to County committees, boards, commissions or other bodies, (1) AMEND Board Rules regarding procedure for election of officers and (2) create section allowing chair to maintain reasonable control of public comment" referred back to the committee by the County Board.
10. Update - Task Force on County Government Organization and Operations
11. Discussion of policy for commemorative plaques in county facilities
12. Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards
13. Update on the State Budget
14. Update on the Jefferson County Library Board affiliation
15. Discussion and possible action on resolutions, letters or reports from other governmental agencies
  - a. Iowa County Resolution "Requesting the Wisconsin Legislature to Not Allow the 2015-2017 Executive Budget to terminate the Local Government Property Insurance Fund"
  - b. Outagamie County Resolution – "Support the funding of pay progression for prosecutors, as well as the creation and funding of additional assistant district attorney positions"
  - c. Outagamie County Resolution – "Support proposed legislation prohibiting the sale of novelty lighters to minors and prohibiting the display of novelty lighters in an area of a retail establishment that is accessible to the general public"
  - d. Outagamie County Resolution – "Support proposed legislation which will require the Department of Justice (DOJ) to design a poster that provides information regarding the national human trafficking resource center hotline"
  - e. Outagamie County Resolution – "Support proposed legislation which prohibits, with certain exceptions, the manufacture of a personal care product containing microbeads"
  - f. Langlade County Resolution – "Oppose countywide property tax assessment proposal to mandate county assessing in Governor Walker's 2015-17 State Budget"
  - g. Grant County Resolution – "Opposing the county wide assessment initiative contained in the proposed state budget"
16. Review Financial Reports
  - a. County Administrator
  - b. Clerk of Courts
  - c. Corporation Counsel
  - d. County Board
  - e. Register of Deeds

17. County Administrator's monthly report
18. Tentative Future Meeting and Agenda Items (April 29, 2015)  
All meetings in Room 112 at 8:30 a.m. unless noted
19. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **AGENDA**

## **Task Force on County Operations & Organization**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

March 25, 2015 – 10:00 a.m.

### **Members**

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of March 13, 2015 Task Force meeting minutes
8. Overview of the Strategic Plan – Steve Grabow
9. Overview of the Comprehensive Plan – Rob Klotz
10. Discussion and possible action on principle statement
11. Review information from Department Heads regarding comparable counties
12. Discuss scheduling topics for future agendas
13. Tentative Future Meeting and Agenda Items (April 9, 2015)
14. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY**  
**CRIMINAL JUSTICE COLLABORATING COUNCIL**  
**(CJCC)**

***Committee Members***

Jefferson County Courthouse – **Room #202**  
311 S. Center Avenue  
Jefferson, WI 53549

**March 25, 2015 at 12:00 noon**

*Randy Koschnick*  
Circuit Court Judge

*Jim Schroeder*  
County Board Chair

*Susan Happ*  
District Attorney

*Paul Milbrath*  
County Sheriff

*Carla Robinson*  
Clerk of Courts

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Martin Lastrilla*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from February 25, 2015 meeting.
5. Public comment.
6. Nominations for two positions:
  - a) Police Chief & Sheriff's Association
  - b) Education Representative
7. Update on JCATC outcomes for 2014 and YTS 2015 to date (Sara Carpenter).
8. Update on SCRAM and Remote Breath (Sara Carpenter).
9. Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker).
10. Coordination with Recidivism Council and other agencies.
11. Discussion on heroin/opiates.
12. General discussion for long term objectives of the CJCC.
13. Development of crime prevention fund in Governor's proposed budget.
14. Agency updates.
15. Future meeting dates:

April 22, 2015	12:00 noon
May 27, 2015	12:00 noon
June 24, 2015	12:00 noon
July 22, 2015	12:00 noon
16. Adjourn.

*The Committee may discuss and/or take action on any item specifically listed on the agenda.*

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***



**March 26, 2015, 8:30 a.m.**

864 Collins Road, Room 12, Jefferson, WI 53549

## JCEDC BOARD AGENDA

### Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Linda Bagley-Korth – Cambridge, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Mike Strasser – City of Waterloo, Pat Cannon – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Glen Borland – County Supervisor

- I. Call to Order
- II. Roll Call (Establish a quorum)
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of Minutes – January, 2015 \*#
- V. Citizens' Comments. *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VI. JCEDC Reports
  - A. Finance Report – Year End 2014 \*#
  - B. Finance Report – January, 2015 \*#
  - C. Finance Report – February, 2015 \*#
- VII. General Orders
  - A. External Committee Reports
    - 1. Capitol Area Region Revolving Loan Fund
    - 2. Glacial Heritage Area
    - 3. Wisconsin River Rail Transit Commission
  - B. Director's Report #
    - 1. Community Map Request
    - 2. Brownfield Map Request
  - C. Homebuyer Counseling Program
- VIII. Citizens' Comments
- IX. New Business
  - A. Incentive Programs: Badger Fund of Funds #
  - B. Future Agenda Items
  - C. Upcoming Meetings/Seminars
- X. Adjournment

The JCEDC Board of Directors may discuss and/or take action on any item specifically listed on the agenda.

*\* Indicates a vote will be taken. # Indicates a document is enclosed.*

*\*\* Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24-hours prior to the meeting so appropriate arrangements can be made.*

# Jefferson County Library Service

% Dwight Foster Public Library  
Mailing Address: 209 Merchants Avenue  
Fort Atkinson, WI 53538  
920.563.7790

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## Jefferson County Library Board Special Meeting

Location:

**Jefferson Public Library**

**321 S. Main St.**

**Jefferson, WI 53549**

**Thursday, March 26, 2015**

**5:00 p.m.**

*The Jefferson County Library Service works to support and strengthen our municipal libraries so that all county residents receive quality public library service.*

## **Agenda**

1. Call to Order and Introductions
2. Approval of Minutes of the March 2, 2014 Meeting
3. Comments from the Public
4. New Business
  - A. Consider report and recommendation from the Jefferson County Library System Review Committee – **Action**
5. Other
6. Adjournment

*If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.*

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Jerry Haferman ★  
Administrative Captain

Duane Scott ★  
Patrol Captain

Paul Wallace ★  
Jail Captain

## **AGENDA**

### **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549

**March 27, 2015 @ 8:30 a.m.**

**DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of the February 27, 2015 meeting minutes
7. Communications
8. Review and recommend Law Enforcement Memorial Day Proclamation
9. Update on counseling needs for inmates
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Review monthly bills and financial items
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Next meeting date is April 24, 2015 – Emergency Management
17. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda.

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Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310